



2016.2017 Facilities Usage Policy

This Facilities Usage Policy is a part of the Center for the Arts at Wesley Chapel Facility Rental Contract (herein after referred to as the Center), and rules herein must be adhered to absolutely by the Renter (herein after referred to as Client) of the Center and (in the case of National Dance Competitions), their Dance Studio participants. *It will be expected that, in the case of National Dance Competitions, the Client will inform their Dance Studio owners/participants of these policies and insure their compliance throughout the event. Those Dance Studio owners/participants (including competitors, family members and audience members) found not in compliance during the event may, at the Center's discretion, be removed from the venue and the Client may face additional fees/fines; and in severe cases, the Client (and/or Dance Studio) may face a prohibition on their future use of the Center.*

1. As the Center is on the campus of a Pasco County School District school, Clients are expected to abide by the school district's rules which include: **the campus and Center are tobacco, alcohol and pet free** (exception for official service dogs). Clients (and their event participants) found in violation may be escorted off campus by Center staff and/or law enforcement officer(s) on duty during the event.

2. FOOD and DRINK POLICY

- A. No food of any type (including candy and gum) is permitted in theater art gallery (lobby), theater, stage, dressing rooms, Band room, Gym or restrooms.
- B. ALL FOOD must be consumed outside, either in front of the theater or in the pre-arranged "food court" (tables/chairs) outside along the side of the gym and/or theater under the awning.
- C. No drinks of any type (including bottled water) are permitted in the art gallery (lobby), theater or stage.
- D. Bottled water ONLY will be permitted in the dressing rooms, Gym, Band room and restrooms for the dancers/performers.
- E. The campus and Center have been designated as a Risk Level One - NO HEAT REQUIRED - campus by the Pasco County Health Department. This means: If Client wants to provide/sell concessions outside the theater, they must meet the following requirements:
 - No potentially hazardous food are cold or hot held
 - No food preparation on site (including NO GRILLING anywhere on campus)
 - All foods and beverages must be pre-packaged (such as bagged chips, candy, bottled/canned drinks and do not require heating)
 - No use of ice machine

3. ART GALLERY (lobby) POLICY

Since the theater lobby has been renovated into a working art gallery, the following restrictions are now in place:

- A. Only a total of four(4) 6 ft. tables can be set up in between the two entry doors into the theater. A total of eight (8) chairs can be provided for behind the four tables. If Client requires more tables and chairs for merchandise, etc., they must reside outside the theater entrance under the awning.
- B. NOTHING can be hung on the walls, doors or glass display cabinets of the art gallery (lobby); including paper signage, banners, photography.
- C. NOTHING can be placed in front of any of the theater doors (entry doors to art gallery and entry doors to the theater).

Client signature

Date